

HONORS COLLEGE MENTORED RESEARCH COVER SHEET

To apply for permission to participate in an Honors Mentored Research course, please read the material provided, and then complete this form.

Directions:

1. Please provide the requested information below **by the first day of the fall or spring semester**. For summer semesters, the requested information is due by reading day of the spring semester.
2. Attach a 250-word **TYPED** research proposal. (Requirements listed on following pages.)
3. Bring this form with an attached proposal to the Honors College Office (Sage 229).

INFORMATION (Please **TYPE** this information. If your version of Adobe Acrobat does not allow this function, please use a university computer. Handwritten proposals will not be accepted.)

Name _____

ID# _____

E-mail Address _____

Phone _____

Course Number _____

Course Title _____

Course Instructor _____

Instructor Email _____

_____ I have attached a proposal that describes my Honors Mentored Research project, including what I will submit at the end of the semester.

_____ I have read the information provided and understand the requirements for participating in an Honors Mentored Research course.

Student Signature

Date Signed

Faculty Mentor Signature

Date Signed

Department Chair Signature

Date Signed

A GUIDE TO HONORS COLLEGE MENTORED RESEARCH COURSES

An Honors Mentored Research course allows you to earn Honors credit while conducting research under the mentorship of a UNT faculty member. To take an Honors Mentored Research course, you must first determine that you are eligible and then enlist the support of the instructor. You must propose a project that will meet with the approval of both your faculty research mentor as well as the Honors College. When you have both approvals, you will be ready to work on the project during the semester. At the end of the semester, you must submit a copy of your final research product to the Associate Dean of the Honors College by the reading day at the end of the semester. Each step for Mentored Research is spelled out below, so please read carefully.

ARE YOU ELIGIBLE FOR A MENTORED RESEARCH COURSE?

- To be approved for an Honors Mentored Research course, you must have been a member of the Honors College for at least one semester and have taken at least one Honors course.
- You may complete one 2996 (freshman/sophomore) and/or one 3996 (junior/senior) Honors Mentored Research course per department. You may complete up to four Honors Mentored Research courses. You may not complete more than one Honors Mentored Research course per semester.
- If you joined the Honors College during or after fall 2016, then you must have successfully completed HNRS 1500: Introduction to Research, or a department equivalent. Active Honors College members prior to fall 2016 are not required to complete HNRS1500: Introduction to Research.
- If you joined the Honors College during or after fall 2016, then you must have a cumulative and last semester GPA of at least 3.25 to undertake an Honors Contract. If you joined the Honors College prior to fall 2016, then you must have a cumulative and last semester GPA of at least 3.0.
- The instructor of the course must be a regular faculty member (including lecturers). If your instructor is an adjunct faculty member, a part time faculty member, or a teaching fellow, you should not request a Mentored Research course with that faculty member.

HOW TO PROPOSE AND GET APPROVAL FOR MENTORED RESEARCH

- Proposal Requirements
 - How often you will meet with your faculty mentor
 - Your specific responsibilities for the research
 - The purpose of the research
 - A description of your final research product that you will be submitting for a grade
- You must have the approval and support of a faculty mentor who will supervise you in your Honors Mentored Research course. Without his or her consent and cooperation, no Mentored Research course is possible. There is absolutely no obligation for a faculty member to participate in an Honors Mentored Research course.
- When you talk with the course instructor, please provide him or her with a copy of this information. Discuss the kind of research that may be feasible in the course. You should plan to spend as much time on this mentored research as you would for a regular course, about 10-12 hours per week.

- Remember that what you do for your Honors Mentored Research must be of sufficient quality and quantity to merit Honors credit. Be sure to work with your course instructor so you will stay on track. Work that is insufficient in quantity, poor or inappropriate in quality, or not in accord with the proposal submitted will result in denial of Honors credit.
- Using the form provided, bring your proposal to the Honors College office in Sage Hall 229 no later than the first day of class for fall and spring semesters. For summer semesters, the requested information is due by reading day of the spring semester. You will be notified by e-mail whether your research has been approved, if additional information is needed, or if it has been disapproved for some reason.

AT THE END OF THE SEMESTER

- For an Honors Mentored Research course, you must submit your final research product no later than the reading day at the end of the semester. Please plan accordingly.
- Near the end of the semester, the Honors College will send a message to your course instructor asking whether she or he approves or disapproves of the quantity and quality of the research you have done during the semester.
- If your course instructor says that your research does not merit Honors credit, you will not receive it.
- Remember that the UNT academic integrity policy and the policies for the responsible conduct of research are in effect for all work.
- After your research is reviewed, we will notify you by e-mail whether it was approved or disapproved for Honors credit. A copy of the approval will be placed in your Honors file.

ADDITIONAL RULES AND GUIDELINES FOR HONORS MENTORED RESEARCH

- The Honors College reserves the right to deny Honors credit to Mentored Research experiences that are deemed inappropriate or lacking in the quality or quantity of work necessary for Honors credit.
 - Students will earn Honors credit toward the award they are seeking if they complete the Mentored Research experience satisfactorily and earn a grade of A or B in the course.
 - There is no such thing as a retroactive Honors Mentored Research course.
 - Once a student undertakes an Honors Mentored Research course and does not successfully complete it, he or she is not eligible for further such courses.
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